

# TENANT HOUSING SERVICES CONTRACT

## I PROMISE TO WORK WITH MY CASE MANAGER TO GET AND KEEP HOUSING. I AGREE TO THE FOLLOWING:

- \_\_\_\_\_ I will follow my restitution plan to repay \$\_\_\_\_\_ each month to \_\_\_\_\_ . This will help me obtain better housing.  
(If restitution plan includes repayment of several debts, list each one separately on the back of this contract.)
- \_\_\_\_\_ I will fill out a sample rental application with complete information. Landlords will not look at incomplete applications.
- \_\_\_\_\_ I will practice a landlord interview so I know what to ask and what to say about my situation. This will help me show the landlord that I will be a good tenant.
- \_\_\_\_\_ I will call at least \_\_\_\_ landlords to ask about their housing and if they will look at applications from people in my situation. I will set up appointments to look at apartments that sound good for me.
- \_\_\_\_\_ I will dress well for my appointment, make arrangements for childcare, and take my sample rental application and money for application fees. This will help me make a good impression.
- \_\_\_\_\_ I will not allow \_\_\_\_\_ to move into my apartment, even for a few days. This person can cause me to lose my housing. If \_\_\_\_\_ tries to move in with me, I will tell my case manager. My case manager might ask the landlord to file a trespass order or send a lease violation letter to me, or might ask me to get an order for protection.
- \_\_\_\_\_ I will let my case manager inspect my apartment so he/she can see what help I might need to keep my housing.
- \_\_\_\_\_ I will save \$\_\_\_\_\_ from my weekly/bi-monthly/monthly paycheck to make sure I have enough money for rent. I will put my rent money in a safe place: \_\_\_\_\_ (where?).
- \_\_\_\_\_ I will also save \$\_\_\_\_\_ from each paycheck/benefits check for emergencies like (examples) \_\_\_\_\_  
\_\_\_\_\_ so I won't have to spend my rent money.
- \_\_\_\_\_ I will pay my rent by the first of the month. I will not give my rent money to \_\_\_\_\_ or use my rent money to \_\_\_\_\_.

\_\_\_\_\_ If I have an emergency, I will talk to my case manager and my landlord before the first of the month to make plans for paying the rent so that I can keep my housing.

\_\_\_\_\_ If I get a written lease violation notice from my landlord, I will tell my case manager about it right away so we can plan what to do to help me keep my housing.

\_\_\_\_\_ I will talk with \_\_\_\_\_ about my lease and make a list of the things that can get me evicted. I will keep that list (where?) \_\_\_\_\_.

\_\_\_\_\_ I agree to have my rent vendor-paid (paid to my landlord directly from my benefits provider) so I can get/keep my housing.

\_\_\_\_\_ If I want repairs made to my apartment, I will ask the landlord in writing. If the landlord does not respond, I will not withhold my rent unless I have talked to a tenant advocate or lawyer about how to do this legally. If I withhold rent illegally, I can be evicted.

\_\_\_\_\_ Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Tenant Signature)

\_\_\_\_\_  
(Date)